



## TERMS FOR SEC CONSULTANCY ASSIGNMENTS – COST-COVERING

**Who** SME and institutes as well as other organisations can request an SEC expert if they require technical expertise to overcome business and structural impediments. Over 700 highly experienced technical experts impart their skills and knowledge voluntarily during an SEC consultancy assignment.

**What** Through their short term consultancy assignments, our experts provide hands-on, cost-effective support, resulting in improvement of product quality, more efficient work flows, improved working conditions, higher competitiveness and employment creation.

**When** An SEC consultancy assignment can take from 2 to 12 weeks. The timing as well as the length of the SEC consultancy assignment can be defined by the client and are subject to the availability of the expert.

**How** Please contact us and we will provide you with a client request form. After receiving and approving your detailed request, we identify an available expert with a matching profile. Once you approve the expert's CV, we organize the logistics for the expert to reach the destination country. Contracts with SEC are signed.

**Costs** Your financial contribution is CHF 8'000.-- (for SEC, this is a cost-covering assignment). This includes:

- International flights for the expert
- Travel insurance for the expert
- Administrative costs
- The full consultancy service of the expert

In addition, you must commit to cover the following for the expert during the assignment:

- Food and accommodation
- Local transportation costs
- Organisation of logistics
- Supervision and main contact person for expert

### SEC FOCUS COUNTRIES IN 2025:

**Africa:** Benin, Morocco, Ruanda

**Asia:** Cambodia, Nepal

**Latin America:** Bolivia, Honduras

For SEC consultancy assignments in SEC focus countries, please contact the local [SEC coordinator](#).

**If you require an SEC consultancy assignment in any other country, the terms on the left apply.**

### PLEASE CONTACT US

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