

TERMS FOR SEC CONSULTANCY ASSIGNMENTS – **FOCUS COUNTRIES**

Who SME can request an SEC expert if they require technical expertise to

overcome business and structural impediments. Over 700 highly experienced technical experts impart their skills and knowledge volun-

tarily during an SEC consultancy assignment.

What Through their short term consultancy assignments, our experts provi-

de hands-on, cost-effective support, resulting in improvement of product quality, more efficient work flows, improved working conditions,

higher competitiveness and employment creation.

When An SEC consultancy assignment can take from 2 to 12 weeks. The timing as well as the length of the SEC consultancy assignment can be

defined by the client and are subject to the availability of the expert.

How Please contact the respective <u>SEC coordinators</u> and you will be provi-

ded with a client request form. After receiving and approving your detailed request, we identify an available expert with a matching profile. Once you approve the expert's CV, we organize the logistics for the expert to reach the destination country. Contracts with SEC are

signed.

Costs If you qualify to receive an SEC expert, you must commit to cover the following for the expert during the assignment:

- Food and accommodation
- Local transportation costs
- Organisation of logistics
- Supervision and main contact person for the expert

We cover • International flights for the expert

- Travel insurance for the expert
- Administrational costs
- The full consultancy service of the expert

Follow-up assignments

We encourage follow-up assignments. The consultancy can be deepened and the sustainable implementation strengthened through a follow-up assignment. A financial contribution tailored to your company and defined by the SEC coordinator will be required.



SEC FOCUS COUNTRIES IN 2024:

Africa: Benin

Asia: Cambodia, Nepal

Eastern Europe: Kosovo

Latin America: Bolivia, Peru

For SEC consultancy assignments in SEC focus countries, please contact the local

SEC coordinator.

PLEASE CONTACT US

Senior Expert Contact

Swisscontact Swiss Foundation for Technical Cooperation Hardturmstrasse 134 CH-8005 Zurich

Phone: +41 44 454 17 17 sec@swisscontact.org www.seniorexpertcontact.org